Welcome

Cal State Fullerton invites you to explore positions for a career. Human Resources and Inclusive Excellence is pleased to provide job seekers with an automated recruitment system of our current job openings. Our career opportunities are updated every Thursday. Job seekers can search the database by specific criteria and submit resumes online. hr.fullerton.edu/careers
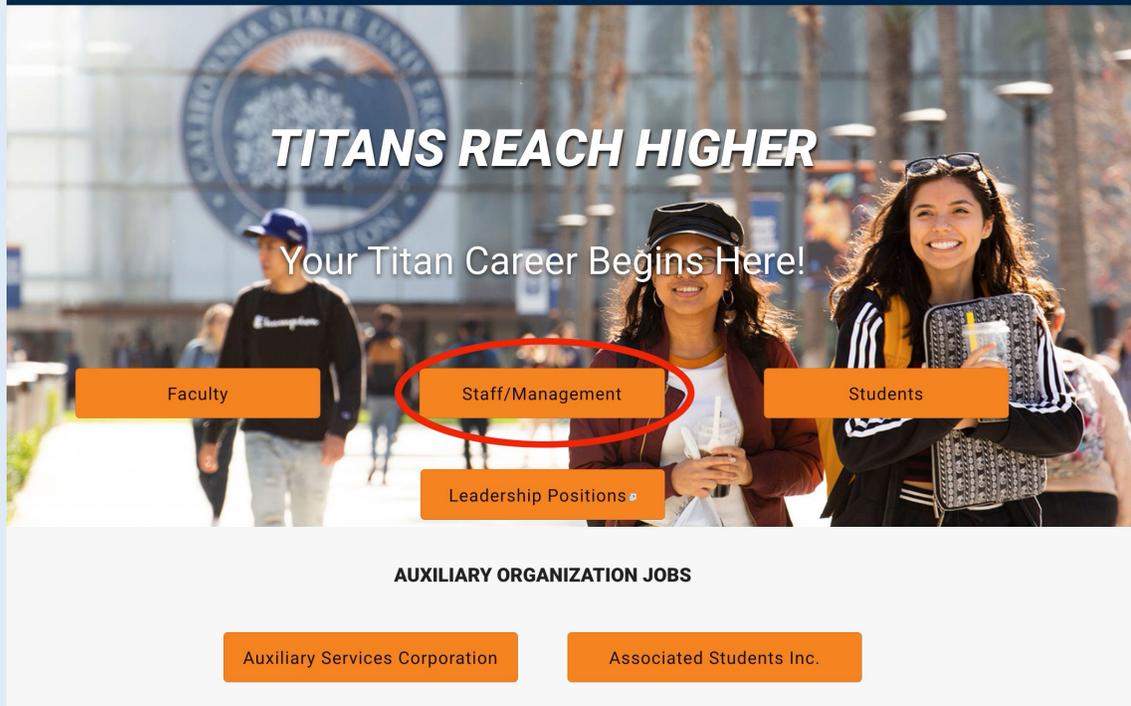
To begin searching, go to the following URL

Visit hr.fullerton.edu/careers

Click on Staff/Management button

CALIFORNIA STATE UNIVERSITY, FULLERTON ›

Career

TITANS REACH HIGHER

Your Titan Career Begins Here!

Faculty   Staff/Management   Students

Leadership Positions

AUXILIARY ORGANIZATION JOBS

Auxiliary Services Corporation   Associated Students Inc.

Once you have clicked on Staff/Management, you will be directed to the Staff Recruitment landing page.

Click on Regular Staff and Management to view our complete job posting.

Click on Emergency Hire to apply to any short-term temporary positions.

Select the Emergency Hire button to apply and be considered for positions needed for a short-term

Select the Regular Staff and Management button to access our listing of opportunities for long-term positions

Emergency Hire

Staff and Management

Emergency Hire Jobs

Apply here to be considered for positions that are short-term.

Click on the Temporary Pool link if you are interested in any available temporary work.

and program accreditation, program performance reviews, and various other university and system-wide programmatic initiatives.

| 493766 - Administrative Support Assistant II | Fullerton | 29 Aug 2019 |

The College of Humanities and Social Sciences is committed in educating students to be culturally, globally, socially, historically and environmentally astute, civically responsible alumni able to navigate an increasingly complex and interconnected world. We are seeking a professional who is reliable, organized, and possesses excellent customer service skills to join us as an Administrative Support Assistant II in the Division of Politics, Administration, and Justice.

| Temporary Pool | Fullerton | 30 Jun 2020 |

It is an exciting time to join Cal State Fullerton as we are an in demand comprehensive University that is driven to shape the future of education and foster a vibrant community of diverse students, faculty, staff and administrators who uphold values of inclusive excellence, free speech, and an environment free from discrimination. We are continuously seeking individuals from a variety of career disciplines that share in the University's mission and core values.

Powered by PageUp

This site is maintained by Human Resources, Diversity and Inclusion. To report problems or comments with this site, please contact afitsupport@fullerton.edu.

Staff and Management Positions

Here is a listing of all available positions on campus.

Click on any position you are interested in to view the job announcement and qualifications of the position.

Job Alerts	☑ Send me jobs like these
Applicant Login ⧉	**Search results**

Position Search And Filters

Position Search [ ]

Work Type

☐ Instructional Faculty - Temporary/Lecturer (0)

☐ Instructional Faculty – Tenured/Tenure-Track (0)

☑ Management (MPP) (2)

☑ Staff (16)

Locations

Southern California

☐ Fullerton (18)

Categories

Appointment Type

☐ At-Will (2)

Position
494560 - Engineering and Computer Science College Career Specialist (Student Services Professional III)
To prepare Titans for their future career success by utilizing Career Success Center res... action.
494592 - Custodian (Short-term Temporary Hourly Pool) Temporary assignments are typically 60 days or less and carry no benefits.
Capital Programs and Facilities Management is committed to planning, developing, and learning and working environment for the campus community. Capital Programs and Fa resources and assets and is responsible for the development of the University's facilitie project development, construction, as well as facilities operations and maintenance inc trade services, mechanical and electrical, and recycling services. We are seeking an exc
494591 - Groundsworker (Short-term Temporary Hourly Pool) Temporary assignments are typically 60 days or less
The Capital Programs and Facilities Management Department is committed to planning high-quality learning and working environment for the campus community. We are seek Groundsworker.

Once you have selected the position you are interested in and reviewed the posting, you may proceed to apply.

Click on Apply now button

As a new applicant, you will be prompted to create an account.

Careers | Human Resources, Diversity and Inclusion   ➕ [🔍]

Position Search And Filters

Position Search
[ ]

Work Type

☑ Staff (1)

Locations

Southern California

☐ Fullerton (1)

Categories

Appointment Type

☐ Probationary (1)

Bargaining Unit

☐ Unit 7 - CSUEU - Clerical and Administrative Support Services (1)

Time Basis

☐ Full Time (1)

🔔 **Job Alerts**   👤 **Applicant Login** ⧉

493821 - Administrative Support Assistant II

Job no: 493821
Work type: Staff
Location: Fullerton
Categories: Unit 7 - CSUEU - Clerical and Administrative Support Services, Probationary, Full Time

Apply now

Job Title	Administrative Support Assistant II
Classification	Administrative Support Assistant II
AutoReqId	493821
Department	HSS-Liberal Studies
Sub-Division	Humanities and Social Sciences

If you are a returning applicant, please log in to your account.

Other actions in your account (See Candidate Portal on next page).

- Check the status of applications
- Update incomplete applications
- Check the status of posting

Application

Sign up or log in to begin your application.

Complete the application by answering all necessary questions and required fields, and attach any related documents (resume, cover letter, diversity statement, etc.)

Once you have attached a Resume to an application, the system will save your documents in your profile. Mandatory fields are marked with an asterisk (*).

Personal details

First name:*

Middle name:

Last name:*

Preferred name:

E-mail address:*

Home address:*

City:*

Country:*

Select

State / Territory:*

Select

I:\HR_Op\ACTIVE\Talent Acquisition Program\CHRS Recruiting Guides
2019/08/29 TP

Upload Document

Documents can easily be uploaded into your account through:
- Your file
- Dropbox
- Google Drive
- Resume, CV, or any other required documents here.

Document Uploads

To upload a file:

1. Click 'Browse...' and select the file from your computer.
2. Click 'Upload', this may take a few minutes depending on the speed of your internet connection.
To delete a file that you have uploaded, click 'Delete'.

Please attach your cover letter

Upload file | **Dropbox**
Google Drive

Please attach your curriculum vitae (cv) or resume

Most recent resume
last updated: 19 Jul 2019

- or -

Upload file | **Dropbox**
Google Drive

Please upload any supporting documents if required for this position.

Diversity statement

Upload file | **Dropbox**
Google Drive

Other supporting document

Upload file | **Dropbox**
Google Drive

Continue | **Save and exit**

Fullerton.

Candidate Portal

Update your profile and/or resume.

Home | Update profile | Update resumé | Account

View the status of the position(s) you applied for or revisit any incomplete applications.

Incomplete applications

▸ Payroll Technician II (493416)

Fullerton

Applications close 26 Sep 2019 at 9:00pm Pacific Standard Time.

[Complete application] [Withdraw]

Submitted applications

Please note that offer documents can be retrieved from within the "view application" link of the job.

▸ Human Resources Assistant (Admin Support Assistant II) (493599)

Fullerton

Application submitted 19 Jul 2019 at 8:33am PST.

Current status: Congratulations

[View application] [Update references]

▸ Temporary Pool (493026)

Fullerton

Application submitted 2 Apr 2019 at 3:00pm PST.

Current status: Application Received

[View application] [Update references] [Withdraw]

Powered By

I:\HR_Op\ACTIVE\Talent Acquisition Program\CHRS Recruiting Guides
2019/08/29 TP