

EMERITI REQUEST FORM FOR FACULTY

This is a request form to designate a faculty member as an Emeriti. Emeriti status is an earned honor granted by the President. Faculty must meet the criteria indicated below for consideration. Please refer to UPS 261.000 for additional information:

http://www.fullerton.edu/senate/publications_policies_resolutions/ups/UPS%20200/UPS%20261.000.pdf

Date of request:	Initiator's Name:		Initiator's Department:		Initiator's Extension:
Retirement Date:	Dr./Ms./Mr.:	Employee Requesting Emeritus Status:	CWID:	Years of Service:	Tenured or Temporary:
Home Address:			Department:		Division:
Emeriti status will be granted at the highest academic rank held while employed. Please indicate classification and working title					
CRITERIA:					
1. Retire in good standing with a minimum of ten (10) years of full-time employment service or the equivalent to California State University, Fullerton.					
2. Upon death while employed at the University.					
3. Attach description of faculty's major contributions to the department and University (attach extra page if necessary):					
REVIEW:					
Department Chair:			Recommended: ☐ Yes ☐ No		Date:
Dean/Director:			Recommended: ☐ Yes ☐ No		Date:
Provost and Vice President for Academic Affairs:			Recommended: ☐ Yes ☐ No		Date:
FOR HRIE OFFICE USE ONLY:					
G.S.:		Y.O.S.:		Retirement Date:	
Vice President for Human Resources and Inclusive Excellence					Date:

Please forward the completed and signed form to the Office of Vice President, Human Resources and Inclusive Excellence at hr@fullerton.edu for processing.